To: Judy O'Meara, Principle

From: Ashlea Wilson, Front Desk Security

Date: May 20, 2021

Subject: Resignation

This letter is to inform you as well as Colchester Public Schools of my resignation as Front Desk Security for Colchester Elementary School. My last day of work will be June 17th, 2021, the last day of school. I have taken opportunity elsewhere that allows me to work throughout the summer months. I thank you for the opportunity to work with you and hope the best for you, your staff, and the learning community. If you have any questions please do not hesitate to contact me.

Respectfully,

Ashlea Wilson